

1. TITLE OF THE CERTIFICATE ⁽¹⁾
Puhastusteenindaja I
⁽¹⁾ in the original language

2. TRANSLATED TITLE OF THE CERTIFICATE ⁽¹⁾
Cleaner I
⁽¹⁾ if applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES
<p>The holder of the I level of certificate for Cleaner:</p> <ul style="list-style-type: none"> - can perform his/her duties in the way that facilitates preservation of the health, environment and resources allocated to him/her - follows occupational and fire safety requirements, can perform simple first aid procedures, understands employees' rights and obligations - performs the duties assigned to him/her flexibly and is able to communicate with colleagues and the manager of cleaning operations - can plan practical arrangement of cleaning equipment in the store room and maintain the equipment - is familiar with the classification of dirt and most common surface coating materials (PVC, linoleum, parquet, laminate etc) and can select the most appropriate method of cleaning to be used - can use common cleaning equipment (mops, wipes, brushes etc) - is familiar with the classification of cleaning agents, can dose cleaning agents and select the most suitable agent to be used in the particular situation - uses different cleaning methods (dry, moist, wet, damp) as required - uses common cleaning machines (wet and dry vacuum cleaner, integrated floor maintenance machine, floor maintenance machine) under supervision; is familiar with their operation and maintenance principles and can operate the machines safely; - can clean the most common types of room, including the furnishings, floor, walls and ceiling - can clean windows, mirrors and other glass surfaces in circumstances where technical aids (hoists, ladders etc) are not required - can sort wastes, is familiar with environmental labels and hazardous waste.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽¹⁾
Cleaner works most commonly service cleaning objects.
⁽¹⁾ If applicable

^(*)Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu/en/home>

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the body awarding the certificate The occupational certificate that has been issued by the professional council that operates under the activity license issued by a Awarding Body	Name and status of the national/regional authority providing accreditation/recognition of the certificate Sector Skills Council approved by a Regulation of the Government of the Republic
Level of the certificate (national or international) Estonian Occupational Qualifications System, level I Estonian Qualifications Framework, level 2 European Qualifications Framework, level 2	Grading scale / Pass requirements Written test: the test consists of at least 70 multiple-choice questions. The test is deemed passed if 80% of the answers are correct; if 70-80% of the answers are correct, the applicant is called to an interview. Practical examination: service-cleaning in a common room on the basis of question cards within a predetermined time period including selection of appropriate equipment, cleaning agents and methods.
Access to next level of education/training Cleaner II, EstQF level 3	International agreements
Legal basis Occupational Qualifications Act (RT I 2008, 24, 156; 01.09.2008)	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

In order to obtain a occupational certificate, the applicant has to prove all his/her competencies required by the occupational standard and by the procedure for awarding of occupational qualification established by the body awarding the occupational qualification.

More information (including a description of the national qualifications system) available at:
www.kutsekoda.ee