

1. TITLE OF THE CERTIFICATE ⁽¹⁾
Abikelner, tase 3
⁽¹⁾ in the original language

2. TRANSLATED TITLE OF THE CERTIFICATE ⁽¹⁾
Waiter, level 3
⁽¹⁾ if applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES
Waiter is a customer service employee who works in a catering service enterprise (such as a restaurant, cafe, pub, night club, club, etc.). Their work is based on customers' needs and wishes and they act and behave according to ethical, aesthetic and other socially accepted norms. Assistant waiter of level 3 assists the waiter in the preparation of service process by preparing the necessary tools for serving. Assistant waiter helps the waiter during the service process with serving food and drinks and with cleaning and tidying up. Assistant waiter communicates with the customers in a friendly way and according to good practice. Wish and ability to work in a team and under guidance are essential. Competencies: - Planning and organization of work - Commencement of service situation - Taking and passing orders - Serving food and drinks - Termination of service situation - Catering and service of banquet tables - Cleaning and tidying up

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽¹⁾
Waiter trainee, waiter, waitress, catering service, customer service
⁽¹⁾ If applicable

^(*)Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu/en/home>

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5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the body awarding the certificate The occupational certificate that has been issued by the professional council that operates under the activity license issued by a Awarding Body	Name and status of the national/regional authority providing accreditation/recognition of the certificate Sector Skills Council approved by a Regulation of the Government of the Republic
Level of the certificate (national or international) Estonian Qualifications Framework, level 3 European Qualifications Framework, level 3	Grading scale / Pass requirements Passed/ not passed
Access to next level of education/training	International agreements
Legal basis Occupational Qualifications Act (RT I 2008, 24, 156; 01.09.2008)	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

In order to obtain a occupational certificate, the applicant has to prove all his/her competencies required by the occupational standard and by the procedure for awarding of occupational qualification established by the body awarding the occupational qualification.

More information (including a description of the national qualifications system) available at:
www.kutsekoda.ee