

1. TITLE OF THE CERTIFICATE ⁽¹⁾
Hotelliteenindaja, tase 3
⁽¹⁾ in the original language

2. TRANSLATED TITLE OF THE CERTIFICATE ⁽¹⁾
Hospitality service person, level 3
⁽¹⁾ if applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCIES
A hospitality service person of level 3 is a customer service attendant who works in an enterprise offering accommodation service and had obtained competences of room service and catering service. His/her work proceeds from the customers' needs and wishes of different cultural background, and acts and behaves according to ethical, aesthetic and other socially accepted norms. He/she knows how to serve clients, prepare simpler meals, clean rooms and public spaces. He/she knows how to communicate with the customers in a friendly and according to socially accepted norms. Good expression and language skills are essential. He/she is willing to work in a team and under the supervision. Knowledge and skill to recommend Estonian and local sights of interest and tourist services is necessary. Competencies: - Cleaning and inventory management - Catering service

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽¹⁾
Hospitality service person, room service person, catering service person, service person.
⁽¹⁾ If applicable

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate The occupational certificate that has been issued by the professional council that operates under the activity license issued by a Awarding Body	Name and status of the national/regional authority providing accreditation/recognition of the certificate Sector Skills Council approved by a Regulation of the Government of the Republic

^(*)Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu/en/home>

Level of the certificate (national or international) Estonian Qualifications Framework, level 3 European Qualifications Framework, level 3	Grading scale / Pass requirements passed/fail
Access to next level of education/training Hospitality service person, EstQF level 4	International agreements
Legal basis Occupational Qualifications Act (RT I 2008, 24, 156; 01.09.2008)	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE
In order to obtain a occupational certificate, the applicant has to prove all his/her competencies required by the occupational standard and by the procedure for awarding of occupational qualification established by the body awarding the occupational qualification.
More information (including a description of the national qualifications system) available at: www.kutsekoda.ee