



Euroopa Liit  
Euroopa Sotsiaalfond



Eesti tuleviku heaks



Republic of Estonia

## 1. TITLE OF THE CERTIFICATE <sup>(1)</sup>

**Trükiettevalmistaja, tase 4**

<sup>(1)</sup> in the original language

## 2. TRANSLATED TITLE OF THE CERTIFICATE <sup>(1)</sup>

**Graphic Prepress Operator, level 4**

<sup>(1)</sup> if applicable. This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCIES

Preparation of printing means checking and proofreading digital source material arrived to the print shop, imposition, RIP configuration, making print films or plates and, if required, designing printed works.

The profession of a graphic prepress operator requires accuracy and commitment, as well as skills to handle and perform maintenance work on complicated computers and equipment. Essential tasks of a graphic prepress operator include precise interpretation and performance of tasks according to the nature of the production, planning of work, rational and environmentally friendly use of tools.

A graphic prepress operator must be prepared to develop and train himself/herself constantly in order to keep up with the development of printing technology, software, new equipment and work practices.

Graphic prepress operator of level 4 is a qualified specialist whose work requires interest in modern printing and information technology. The work of a graphic prepress operator during the process of making the printed work is individual and involves responsibility. He/she should be ready for cooperation both inside the print shop as well as when communicating with customers.

The main working places of the representatives of the profession are print shops, reprographics offices, advertising agencies, marketing departments of enterprises, editor's offices and publishing houses.

### Competencies

- Designing printed works
- Processing digital originals
- Making printing plates
- Supervision of print quality
- Development of multimedia and web
- Digital printing

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE <sup>(1)</sup>

Graphic prepress operator, prepress performer, reprographics specialist

### <sup>(\*)</sup>Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself.

The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu/en/home>

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(<sup>1</sup>) If applicable

## 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> The occupational certificate that has been issued by the professional council that operates under the activity license issued by a Awarding Body	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Sector Skills Council approved by a Regulation of the Government of the Republic
<b>Level of the certificate (national or international)</b> Estonian Qualification Framework level 4 European Qualification Framework level 4	<b>Grading scale / Pass requirements</b> passed/fail
<b>Access to next level of education/training</b> Graphic prepress operator, level 5	<b>International agreements</b>
<b>Legal basis</b> Occupational Qualifications Act (RT I 2008, 24, 156; 01.09.2008)	

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

In order to obtain a occupational certificate, the applicant has to prove all his/her competencies required by the occupational standard and by the procedure for awarding of occupational qualification established by the body awarding the occupational qualification.

**More information** (including a description of the national qualifications system) available at:  
[www.kutsekoda.ee](http://www.kutsekoda.ee)